



WANNIASSA HILLS PRIMARY SCHOOL P&C ASSOCIATION INC.



MINUTES

General Meeting - Monday, 5 August 2019

Attendance and Apologies

Committee (4):	Marc Dal Cortivo (President), Jason de Rooy (Secretary), Justine Bourke (Treasurer) and Rebecca Reilly.
Members (3):	Georgina Thomsen, Joanne Hann and Kylie Charlesworth.
School (1):	John Manders.
Apologies ():	Mac McCann, Jayde Fulton, Marco Matosevic and Stephanie McAllister

1. 2. 3. Welcome, Apologies and Confirmation of Minutes

- Marc opened the meeting at 7.03pm and welcomed everyone. Apologies were noted as above.
- Jason provided an overview of the Minutes of the previous meeting. The Minutes were confirmed.
Action: Jason to update posting of Minutes to the P&C website.

4. Treasurer's Report

- Justine tabled a report (Attachment A), and noted the outgoings of \$5,901 to support the school's landscaping and approved by the Committee between meetings and \$1.138 for our annual insurance. Reimbursements to the McGuirk family continue to pend their action, despite everyone's best efforts.

4. Community Activities and Engagement

- After discussion and recognition that the P&C had been very busy this year, the group agreed to skip hosting the Murder Mystery Night, previously scheduled for Friday 6 September.
- The call for volunteers and completion of purchases for the Father's Day Stall were noted..
- The School Fete subcommittee is scheduled to next meet on 20 August.

5. Services to the School

- Joanne tabled a report (Attachment B) that summarised key actions in the Clothing Pool. The dry Winter appears to have dried up demand for the waterproof 'flying jackets' this year, but perhaps it's the kids.

6. Principal's Report

- John noted the Junior side playground and carpark construction was completed on schedule and has been well received by the children. The sandpit is unfortunately/entertainingly slowly transferring to people's homes, and will need an occasional refill. The group invited funding requests as required.
- Senior side landscaping has also been completed, and have included the new electronic sign. John invited the P&C to submit notices to be put on the sign, including via email and featuring images. The watertank is also working well. John thanked the group for the recent provision of funds.

- The remaining landscaping plans planning was underway for the amphitheatre, top area and maze. This work would be put out to tender in a piecemeal fashion.
- Significant double-glazing work would commence this weekend.
- A bid to refurbish the Pre-School has been submitted. Ideally this work would precede improvements to the Pre-School grounds, due to access challenges.
- Teachers and students are looking forward to Book Week, with Pyjama Night on Wednesday 21 August.
- Enrolment offers for Pre-School for 2020 have gone out.

7. Any Other Business and Open Mic

- The group noted various approaches by commercial and charitable fundraising groups, but agreed that there was enough going on at the school at present.
- Jason noted he had established a mailing list for the P&C, using Mailchimp, to share P&C information outside of existing channels.
- Georgina proposed hosting a second Ride to School event in Term 4 as per last year, and the group readily agreed. A \$400 budget was agreed to, and a date of Wednesday 30 October (Term 4 Week 3) suggested.

6. Close and Next Meeting

The group agreed to next meet on Monday 16 September (Term 3 Week 9) and Monday 28 October (Term 4 Week 3). Marc closed the meeting at 7.56pm.

Attachment A

WHPS P&C TREASURER'S REPORT

5 August 2019 Meeting

1. Financial Statements

The bank account reconciliation is below.

2. Comments

The balance of the P&C General account as at 5 August 2019 is \$62,555.11, down from \$71,744.70 as at 17 June 2019 P&C Meeting.

The balance of the P&C Clothing Pool account as at 5 August 2019 is \$5,338.34, down from \$5,850.11 as at 17 June 2019 P&C Meeting.

Summary of financial transactions in the general account since the 17 June 2019 meeting:

Income

Canberra Southern Cross Club	\$280.92
Disco Reimbursement	\$109.73
Interest	\$23.80

Expenditure

Reimbursement Annual Return late fee - M Dal Cortivo	\$86.00
ELDC Pty Ltd - Landscaping works	\$5,901.50
Fathers Day Stall purchases - Greensborough Gifts	\$396.49
ACT Council of P&C Affiliation Fee	\$478.53
Reimbursement 2020 Mothers Day Stall purchases - K Altpere	\$61.45
Reimbursement Fathers Day Stall purchases - K Altpere	\$34.93
Fathers Day Stall purchases - Crown Concepts	\$612.26
P&C Insurance Renewal	\$1,138.50
Reimbursement Fete Raffle Prize - D&K Williams	\$376.28
Reimbursement Election BBQ - G Thomsen	\$290.00
Disco costs - J&A Wholesalers	\$228.10

3. Outstanding Items

Reimbursements to McGuirk family still to be finalised

4. Commitments

Nil

5. Notes

Nil

6. Other Business

Nil

Attachment B

P&C UNIFORM POOL MONTHLY REPORT June-July 2019

05/08/2019

Opening Bank Balance 31/05/19	Float	Total
\$5,008.59	\$250.00	\$5258.59

Receipts

	Cash sales banked			
Week 6, Term 2	\$0.00			
Week 7, Term 2	\$0.00			
Week 8, Term 2	\$0.00			
Week 9, Term 2	\$100.00			
Week 10, Term 2	\$0.00			
Week 1, Term 3	\$0.00			
Week 2, Term 3	\$0.00			
EFT Banked	\$894.00	Interest	Online Orders	Total Banked
Total	\$994.00	\$0.44	\$739.25	\$1,733.69

Expenditure

Suppliers		Bank fees	Misc	
LW Reid	\$ 1,389.29	\$ 82.20		
				Total Spent
			\$	\$ 1,471.49

Closing Bank balance - 31/05/19	Float	Total
\$5,270.79	\$250.00	\$5,520.79

Stock (approx): \$33,000

- * Learning curve - jumpers sometimes take a while to come in!
- * Still not moving the flying jackets - consider "sale" price to clear them out
- * Opening this Wednesday