

WANNIASSA HILLS PRIMARY SCHOOL P&C ASSOCIATION

Draft MINUTES

General Meeting - Monday, 24 July 2017

Attendance and Apologies

Committee (5):	Marc Dal Cortivo (President), Jason de Rooy (Secretary), Scott Emerson (Treasurer), Emma Kate McGuirk and Rebecca Reilly.
Members (6):	Alice Pommer, Justine Bourke, Dale Tomes, Georgina Thomsen, Nathalie Tochon-Danguy, and Tamara Haitsma.
School (1):	John Manders.
Apologies (6):	Mac McCann, Anna Buesnel, Karen Carmody, Ellen Laenen, Kylie Charlesworth and Vicki Gwillam.

1. 2. 3. Welcome, Apologies and Confirmation of Minutes

- Marc opened the meeting at 7.01pm and welcomed all. Apologies were noted as above.
- The draft minutes from the June 2017 General Meeting were accepted as final
Action: **Jason** to arrange publication on school website.

4. Treasurer's Report

- Scott tabled a written report (Attachment A) and summarised, noting the overall profit (as opposed to funds banked) for the Special Lunch was \$1,160.80 and the Disco \$1756.95. Two pieces of corporate knowledge were shared – the coin counting machine at our bank does not appear to be reliable, and DJ Cliff has not had a pay increase for a number of years. The members agreed to investigate two questions they couldn't immediately answer:
Action: **Mac** to be asked to investigate Rebel Sport sponsorship.
Action: **Scott** to work out the origins of the Book Club through the P&C's finances.

5. Community Activities and Engagement

- Jason tabled Anna's notes on the well-received **Special Lunch Day**.
The Special Lunch Day was a huge success. With over 350 orders it was certainly something the majority of students (families) enjoyed us offering. The day could not have run so smoothly without the help of a wonderful group of volunteers. These ladies not only offered their time on the Friday but also happily baked for our recess sales. Recess purchasing was very popular with us needing to start selling before recess to get through all the classes. I want to thank Bianca DalCortivo, Mac McCann, Jill Hayes, Karen Carmody, Kirralee Russell, Tamara Haitsma, Rachel Oliver, Ellen Laenan, Vicki Gwillam and Helen Mantonaivos. Thank you also to Nardia and Anne who dealt with the notes & money even up until the day and Kel for cooking the sausages. We appreciated their help. Scott will have the final profit figures. It would certainly be something to consider doing again this term or next term.
The members applauded the work and agreed to ask Anna and her team if they would like to repeat for Term 3.
- Emma Kate noted promotion and ticket sales for the **Trivia Night** on 11 August (T3 W4) had commenced, and encouraged everyone to attend and bring friends.

- The members noted preparations for the **Father's Day Stall** on 30 August and **School Disco** on 1 September (both T3 W7) were on track. Organisers would look to encourage parents 'stepping back' and 'giving space' to kids at the Disco, via the newsletter or posters, closer to the event.
- The group agreed to host a second **Walk/Ride to School** event (with BBQ breakfast) on Wednesday 11 October (T4 W1), with Georgina Thomsen coordinating. The members agreed to provide \$100 for 'lucky walker/rider' prizes.
- The **School Fete** subcommittee had not met since the last General Meeting, but Emma Kate and Marc updated the group on issues with ride hire for 19 November (T4 W6).

6. Services to the School

- In Karen's absence, her efforts 'above and beyond' in helping families new to the school were acknowledged.

7. Principal and School Board Report

- John outlined and took questions on a number of **Term 3 activities** – Book Week (T3 W6), Grandparent's Day (T3 W10) and the Walkathon. The Term 3 Overview would be going out to families this Friday. The ePraise system, introduced last term, was going very well.
- John summarised the **Future of Education** discussion to date, tabling two summaries (Attachment B) and noting parents and citizens were still welcome to contribute – this could be most easily done via the Directorate's website http://www.education.act.gov.au/school_education/the-future-of-education
- John noted that the Directorate's progress on the **landscaping masterplan** and **carparking** was unfortunately slow, but that the school was pushing as hard as it could.
- The vandalism of the school's **basketball rings** was discussed, and John noted the installation of vandal-resistant replaces was expensive. The Committee agreed to contribute \$5,000.

9. Other Business and Open Mic

- Following discussion at the previous meeting, Justine tabled a proposal (Attachment C) for the P&C to purchase a **Fairy Floss machine**. After discussion, the Committee approved the \$1,100 purchase plus \$150 delivery, along with approximately a year's worth of consumables. The machine would be stored in the canteen.

Action: **Justine** and **Scott** to arrange purchase and delivery.

10. Next Meeting

- The P&C confirmed its next meetings would be Monday 11 September (Week 9 Term 3) and Monday 16 October (Week 2 Term 4).
- Marc closed the meeting at 8.27pm.

TREASURERS REPORT

24 July 2017 Meeting

1. Financial Statements

The bank account reconciliation is below.

2. Comments

The balance of the P&C main account as at 24 July 2017 is \$47,670.40

Significant financial transactions since 1 May 2017 were:-

Income

- Sponsorship was received from the Southern Cross Club of \$739.21
- Cash Deposit (Proceeds from Special Lunch) \$1630.35
- Cash Deposit (Proceeds from Disco) \$2,056.95
- Cash Deposit (Proceeds from Mother's Day Stall) \$2,425.35
- Cash deposit \$200.00 (Scholastic Book Club)
- Interest (From 1 Jan to 30 June) \$55.20

Expenditure

- Payment for School Disco \$300 (Cliff the DJ)
- Payment for the P&C affiliation fees of \$458.62
- Payment for Fathers Day items of \$894.69
- Payment for food (Special Lunch) of \$469.55
- Payment of Scholastic Book Club of \$118.39

3. Outstanding Items

Nil

4. Commitments

Nil

5. Other Business

Nil

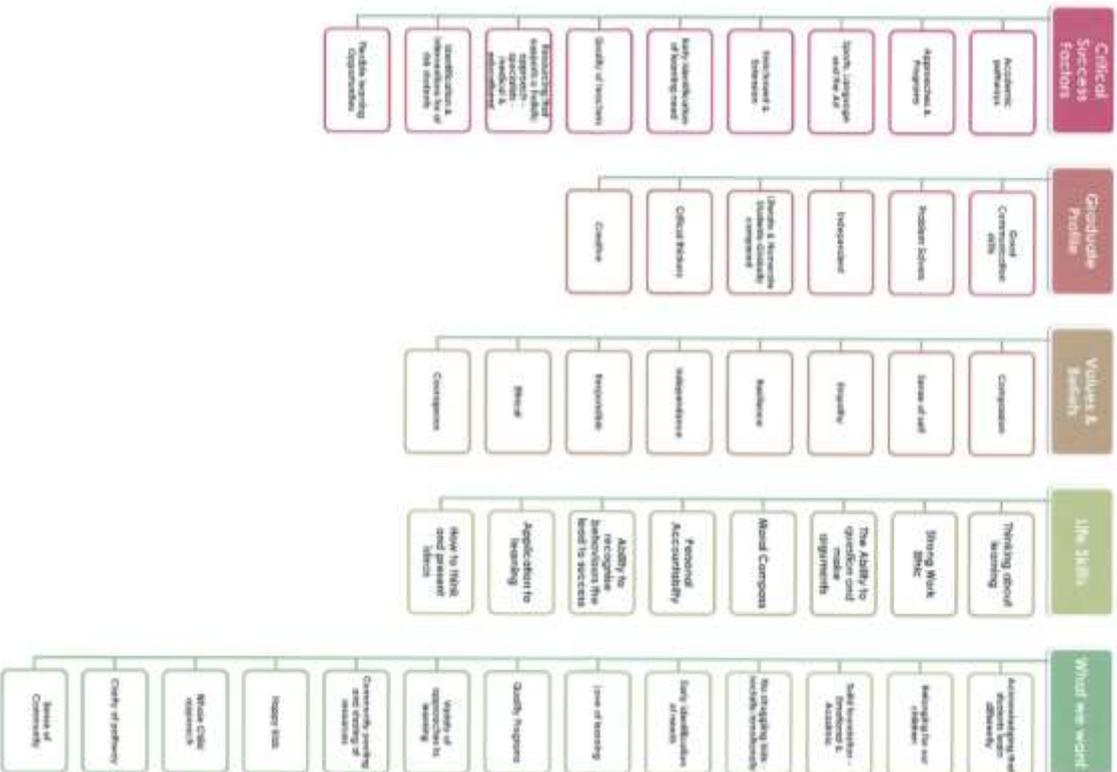
What's Working Well

- Continuity**
 - Students are happy to go to school
 - Opportunities for parents to be involved
 - Open enrollment
 - Community Engagement
 - Safe School Environment
 - Strong sense of community
 - School Fees
 - Mentoring
- Staffing**
 - Decentralized leadership
 - High Quality of Teachers
 - Teachers work well - Team Teach
 - Communication: good between Schools and Home
 - Certified/Caring Teachers
 - Diversity of School**
 - Inclusion of different groups in the school
 - School accepts diversity
 - School is P-A
 - Clean area
 - Protection of vegetation
- School Autonomy**
 - Campaigner / third-party foundation
 - Homework
 - Curriculum
 - School based management
 - School well maintained and functional
 - Budget
 - Well equipped by fencing
- Programs**
 - Life of History Conversations
 - Good/Good/Good Teacher
 - Health program
 - MAP Band
 - Reviews System - PIR
 - Specialty teacher
- Students' Needs**
 - Early identification of student needs
 - Individualised learning plans
 - Targeted learning support & interventions
 - Reporting on student achievement
- Technology**
 - See - 50w
 - CAPE
 - Extra Teaching



Whats Not Working Well

- Communication**
 - Not all parent understand how government funding works
 - Lack of parent insight into school workings and programming
 - Opportunities to connect to school remain in higher grades
- External Influences**
 - Education Director's vision is not supported by minister
 - Disruption of Public Housing
- Enrollment**
 - School reputation determining enrollment
 - P/A's first opportunities for students
- Pathways**
 - Flexible hours for high schools and colleges
 - No clear pathway for Waimahia College
 - Lack of high school options in waimahia
 - School progression
 - Creating primary, secondary and tertiary to talk together
 - Consistency and how through the sector
- Student Needs**
 - Specialised opportunities for older/younger
 - Meeting the needs of priority and students
 - Utilization of peer supports - 1st 3 interaction with Sr students
 - Early interventions
 - Teaching of social skills and empathy
 - Schools believing that students are doing well when they could do much more



Fairy Floss

Proposal for the Wanniasa Hills Primary School P&C to Purchase a Fairy Floss Machine



Fairy Floss Machine

Why purchase a Fairy Floss Machine?

The Wanniasa Hills Primary School hosts a number of events every year where the Fairy Floss Machine could be utilised to enhance events and/or to generate revenue for the school:

- School Fete
- Movie Nights (twice a year)
- School Disco Nights (twice a year)
- Easter Events

Buying vs Renting

Buying	
Machine	\$1,100.00
Renting	
Machine No Operator (400 Serves)	\$200.00 to \$270.00
Machine with Operator (400 Serves)	\$395.00

Buying vs Renting

Buying Option:

If you assume six events per year and sell 50 sticks of Fairy Floss at each event at \$3 per stick, you recoup the initial investment in a little over a year (\$900 in the first year of ownership – although this figure does not take into account consumables)

Consumable Costs:

Fairy Floss Sticks (500)	\$25.00
Fairy Floss Flavouring 1kg (use 3 spoons for every 2kg sugar)	\$33.00
Sugar (regular white sugar) 2kg – 100 serves	\$ 2.00

Renting Option

Renting includes the consumables. At \$3 per stick, you must sell between 70 and 90 sticks before you can begin to make a profit – on the Machine No Operator option, for the Machine with Operator this increases to 132 sticks to be sold before profits can be made.

Other Considerations

Maintenance

All maintenance can be done by an unskilled person at the school (basic cleaning after each event).

Warranty

The machine comes with a one year warranty

Longevity

The quoted machine is a commercial machine. Event Hire operators use this machine every week of the year and expect it to last between 4-6 years (minimum of 208 uses or if based on six events per year this would equate to 34 years.)

Shipping

There is a shipping cost – approx \$150.00

Insurance

Options for insuring the machine and product to be investigated.

Storage

Options for storage of the machine to be investigated.

Operators

The P&C, Parents, Student Body, Teachers – other (may be limited by insurance arrangements)?

Hire

Another option to be considered (cost recovery, profit, insurance cost/limitations, hire agreements).