

WANNIASSA HILLS PRIMARY SCHOOL P&C ASSOCIATION

MINUTES

General Meeting - Monday, 19 June 2017

Attendance and Apologies

Committee (6):	Marc Dal Cortivo (President), Mac McCann (Vice President), Jason de Rooy (Secretary), Scott Emerson (Treasurer), Anna Buesnel, Emma Kate McGuirk Rebecca Reilly.
Members (12):	Alice Pommer, Diana Zikovich, Kathryn Matthews, Ellen Laenen, Justin Bourke, Kylie Charlesworth, Dale Tomes, Karen Carmody, Georgina Thomsen, Emma Newberry, Tamara Haitsma, Jill Hayes.
School (1):	John Manders.
Apologies (6):	Meg Ferguson, Anna Buesnel, Alison Maconachie,, Vicki Gwillam, Richard Perry.

1. 2. 3. Welcome, Apologies and Confirmation of Minutes

- Marc opened the meeting at 7.02pm and welcomed all. Apologies were noted as above.
- The draft minutes from the May 2017 General Meeting were accepted as final. Marc noted that the Minutes had been supplied to Beyond Bank to support changes to the Association's bank account signatories.

Action: **Jason** to arrange publication on school website.

4. Treasurer's Report

- Scott noted challenges in finalising changes to the bank account signatories, but that the account was accepting deposits.
- Scott would provide updated account information after the Meeting to be included in the Minutes of next meeting.
- Marc noted our annual insurance survey needed to be completed by 30 June.

Action: **Scott** to finalise insurance survey information.

5. Community Activities and Engagement

- The **Mother's Day** stall was a huge success, with almost 1,500 items sold, an approximately \$1,300 funds raised, an excellent volunteer turnout, and plenty of happy kids (and Mums). All involved were thanked.
- The **School Disco** was also a huge success, with the junior disco very busy and the senior disco well attended. Approximately \$1,600 was raised. All food was sold, as was stock that was remaining from the previous disco and last year's Fair. There were many volunteers – some even had to be given the night off. The group discussed the challenges of having a 'wall of parents' watching the kids but obscuring things for others, and agreed to consider how to manage this better before the next Disco. All involved were thanked.
- Preparations for the **Special Lunch** on Friday 30 June are on track.
- Looking ahead, the group agreed to hold the annual **Trivia Night** on Friday 11 August (Term 3 Week 4). The **Father's Day** stall was scheduled for Wednesday 30 August and the second

School Disco for Friday 1 September (both Term 3 Week 7). The Committee agreed to advancing up to \$500 for Father's Day stall stock.

- The **School Fair** subcommittee met the previous week and their meetings notes were discussed. The group accepted several recommendations provided in the notes, including changing the name of the Fair to a Fete, amending the subcommittee's Terms of Reference, maintaining a similar format and variety of stalls as previous years, matching last year's raffle prizes, providing a token fee of \$50-100 for community bands, and authorising expenditure as noted.

6. Services to the School

- Karen introduced the new school dress to the group, to much approval. The Committee approved the purchase of a new clothes rack, at an estimated cost of \$200.

7. Principal and School Board Report

- John applauded the work of teachers and parents on coming towards the end of Term 2. Report cards were out and interviews were scheduled for this week. John encouraged parents to plan ahead for their interviews and keep to 15 minutes so others are not kept waiting.
- John noted progress in the Directorate's 'Future of Education' conversation, including the various channels for comment, the focus group held at the school, and meetings between the WHPS and Erindale Colleges.
- Grandparents Day would be held on Thursday 21 September (Term 3 Week 9).
- John noted Karen Hunter's retirement at the end of Term 2. Karen has had a huge impact on the school and students over many years – the staff would say farewell at an upcoming afternoon tea. Many parents have already met Nardia who is picking up Karen's role.
- The Directorate's Facilities team has agreed to fund a tender process to develop a masterplan for landscaping the school – this would occur during July.
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9. Other Business and Open Mic

- Nil

10. Next Meeting

- The P&C confirmed its next meeting would be Monday 24 July (Week 2 Term 3), Monday 11 September (Week 9 Term 3) and Monday 16 October (Week 2 Term 4).
- Marc closed the meeting at 8.15pm.