



# WANNIASSA HILLS PRIMARY SCHOOL P&C ASSOCIATION INC.



## General Meeting - Monday, 24<sup>th</sup> October 2022

### Attendance and Apologies

Committee (5):	Marc Dal Cortivo (President), Rebecca Reilly (Vice President), Justine Bourke (Treasurer), Naznin Schwab (Committee Member), Felicity Matosevic (on behalf of Marko), Mellanie Hawke (Committee Member) & Kylie Charlesworth (Secretary)
Members (1):	Joanne Hann
School (1):	Kerry Millington
Apologies (1):	Georgina Thomsen

### 1. 2. 3. Welcome, Apologies and Confirmation of Minutes

- Marc opened the meeting at 7.07pm.
- The Minutes from the General Meeting held on 12<sup>th</sup> September were reviewed and accepted.

### 4. Treasurer's Report

Nothing much to report  
Some spending on Year 6 Graduation  
\$160 received for community stalls for Fair  
Needed to pay out the late fee of annual report  
\$ has been transferred to the Pre-school.

### 5. Community Activities and Engagement

Year 6 Graduation going well

Fair Update –

- Bubbles corner is organising a raffle with proceeds coming to the school
- We do have event insurance
- 9 Community Stall holders
- BBQ, Potato man, Popcorn, Cake Stall, Redemption bar, Jelly Bean Competition
- Marc happy to be a floater
- Sport and activities
  - o Year 5 & 6 Bands
  - o Talent show
  - o Tuggeranong Valley Band
- Kylie collating volunteers
- MC – possibly Andrew B
- Justine looking at payment squares

No update for Preschool Fundraiser – **ACTION Kylie to reach out**

## 6. Clothing Pool

Balance in the bank \$9,500

Kindy pack orders coming through for 2023. Jo has created a google form with packs included \$2000 worth of stock on order, more stock will need to be ordered for Kindy Packs

Joanne planning to sell some run-out stock at fair, such as old jumpers; spartan hats and check dresses.

## 7. Principal and School Board Report

- Pre-school completed. P&C money went to Discovery tables, lounge chairs for children and Nursing chairs for teachers in the reading rooms
- Having the Education Minister to an official opening on 18<sup>th</sup> Nov
- Landscaping schedule for after Opening – probably the week before Christmas.
- Some money has been donated to get a Mud Kitchen
- Pupil Free days this term will allow Teachers to do reporting
- Parents can ask for Parent Teacher interviews if they would like one
- Reports due to be sent out at the end of week 8
- Wednesday 7<sup>th</sup> Dec will be the Christmas concert
- Wednesday 9<sup>th</sup> Nov will be a sports Assembly
- No swimming planned except for Yr 2 but still waiting for confirmation

## 8. Any Other Business and Open Mic

Teacher Breakfast plan?? – Look at ordering platters instead

## 9. Close and Next Meeting

- Meeting closed at 8.30pm
- Next Meeting – Monday, 5/12/22 @ 7pm (short meeting)

## Attachment A - Treasurer's Report

### WHPS P&C TREASURER'S REPORT

#### 24 October 2022 Meeting

#### 1. Financial Statements

The bank account reconciliation is below.

#### 2. Comments

The balance of the P&C **General account** as at 24 October 2022 is **\$50,031.17**, slightly down from **\$50,581.12** at the 12 September P&C meeting.

The balance of the P&C **Clothing Pool account** as at 24 October 2022 is **\$9,521.34**, up from **\$8,548.23** at the 12 September 2022 P&C meeting.

Summary of financial transactions in the **General account** since the 12 September 2022 meeting

#### Income

Stallholder fees for Twilight Fair	\$160.00
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#### Expenditure

DJ costs for 2022 Year 6 Farewell	\$430.00
Annual return late processing fee	\$90.00
Farewell gift for School Principal	\$189.95

#### 3. Outstanding Items

Nil

#### 4. Commitments

Nil

#### 5. Notes

Nil

#### 6. Other Business

Costs/reimbursements expected soon for Twilight Fair and Year 6 Farewell

## Attachment B – Clothing Pool Report

### P&C UNIFORM POOL REPORT

September 2022

24/10/2022

Opening Bank Balance - 01/09/2022	Float	Total
\$7,598.58	\$70	\$7,668.58

#### Receipts

<b>Cash sales banked</b>				
Term 3, Week 9	\$400.00			
	\$0.00			
	\$0.00			
	\$0.00			
EFT Banked	\$706.00	Interest	Online Orders	Total Banked
<b>Total</b>	<b>\$1,106.00</b>	<b>\$0.00</b>	<b>\$323.39</b>	<b>\$1,429.39</b>

#### Expenditure

Suppliers		Bank fees	Misc	
LW Reid	\$ -	\$ 36.30		\$36.30
Spartan	\$ -			
				<b>Total Spent</b>
				\$ 36.30

Closing Bank balance 30/09/2022	Float	Total
\$8,991.67	\$70	\$9,061.67

#### Stock (sale value): approx \$25k

- Bank balance just over \$9.5k today - due to some kindy pack 2023 orders processed, and pre-school shirts
- More kindy pack orders to be processed on Wednesday morning
- Stock on order \$2,202.78 (LW Reid), due 25/02/2023
- Will be a lot more stock on order once kindy pack orders collated
- Several items for run-out (at night fair stall)
  - Old logo jumpers
  - Old style Spartan hats
  - Check style dresses (usually \$40)