

General Meeting - Monday, 20th February 2023

Attendance and Apologies

Committee (6):	Rebecca Reilly (Vice President), Justine Bourke (Treasurer), Naznin Schwab (Committee Member), Felicity Matosevic (on behalf of Marko), Mellanie Hawke (Committee Member) & Kylie Charlesworth (Secretary)
Members (9):	Joanne Hann, Georgina Thomsen, Stacey Dunn, Amelia Anthony, Joel Wyse, Alice Pommer, Elesa Kurtz, Christine Carver & Pamela Scheenen
School (1):	Scott Fagan
Apologise (2):	Anna Buesnel & Arezoo Shahriari

1. 2. 3. Welcome, Apologies and Confirmation of Minutes

4. Treasurer's Report

- See report attached
- Waiting for more receipts from Mac McCann for 2022 Graduation
- We need to find a new Auditor to check our financials.
 - Rebecca offered to check another P&C books as an audit swap.
 - Was also suggested that we could check with our school community to see if we had any connections to someone who can audit the books for us.

5. Clothing Pool

- Spending lots at the moment in preparation for change of seasons
- Feb was a big month for sales
- Have run out of size 8 shirts – have put an order in
- Kerry asked Jo about the possibility of year 5&6 Hoodies to keep them is some sort of uniform. Jo Price the Hoodies at between \$28 to \$31. Look at organising a survey link for interest and ordering then order them as a “special drop”
- Scott would like parents to encourage the use of uniform but as we are a public school it can't be mandated
- Jo asked P&C to wear a loss for Size 16+ size uniforms which was agreed by members.

ACTIONS:-

Jo to send out order form for 5&6 Hoodies

Need to advertise for an assistant for Clothing pool so Jo can transition out this year

6. Community Activities and Engagement

- McCann's are organising an Easter Fair for the school

- COVID rules are now relaxing, so school wanting to open the doors again
- Scott has OK'd the idea of a disco – will still need to manage extra people in the hall. Anna B keen to organise. Was suggested that a Junior disco be run in school hours with senior students having involvement with set-up, running and music. This would reduce the number of extra people being at the school. But allowing the juniors to participate in a disco.
- Non uniform Day
- Looking at one activity each term
 - Trivia night - with BYO Alcohol – look at the end of term 2 or beginning of term 3 – Alice interested in co-ordinating this
 - Ride to school day 24/3/23 – Georgina agreed to organise
 - Book night?
- Mother Day and Fathers day stall's a go as Karen has purchased already. Still need someone to take over this
- Fair discussions – suggestions late Term 3 or early Term 4. Leaving this for the new committee to decide on (dependant on rides)

ACTIONS:

Scott to reach out to Sabrina about book night

Justine to find P&C Role descriptions and put in Newsletter and on Seesaw

Table Fair discuss to when the new committee has been decided on

7. Principal and School Board Report

- Scott gave an overview of his history and experience
- Really likes WHPS Community (Teachers and Families) and the care John took over the last years
- This year would like to focus on Maths – will bring plan to the next meeting
- Focus on keeping everything working as is and will look where things can be improved but no plans to change anything in the near future.
- Will be using google forms to capture data
- Continuing with Cambridge program
- Focus on helping new teaching staff.

School Board includes:-

- Georgina Thomsen;
- Mac McCann; and
- Jody

8. Any Other Business and Open Mic

- Construction site on Senior side of the school should be finished by end of Term 1
- Will Taekwondo be coming back to school? – No. Looking at expanding Judo lunch classes
- Is the any possibility of engaging other activities

9. Close and Next Meeting

Close at 8.50pm

Next meeting plus AGM is 27/3/23

Attachment A - Treasurer's Report

WHPS P&C TREASURER'S REPORT

20 February 2023 Meeting

1. Financial Statements

The bank account reconciliation is below.

2. Comments

The balance of the P&C General account as at 20 February 2023 is \$53,983.51, up from \$53,889.31 at the 5 December 2022 P&C meeting.

The balance of the P&C Clothing Pool account as at 20 February 2023 is \$11,603.15, down from \$13,339.80 at the 5 December 2022 P&C meeting.

Summary of financial transactions in the General account since the 5 December 2022 meeting:

Income

2022 Christmas Stall takings	\$1,892.00
------------------------------	------------

Expenditure

Reimbursement Christmas Stall stock	\$464.30
2022 Graduation Grease Monkeys	\$624.00
2022 Teachers Gift Nibble & Nourish	\$400.00
Reimbursement Year 6 Graduation	\$106.00
Reimbursement students ice blocks Colour Run	\$123.50
Reimbursement mixed Stall purchases	\$80.00

3. Outstanding Items

Expecting to reimburse additional food and decoration costs for 2022 Graduation.

4. Commitments

Nil

5. Notes

Nil

6. Other Business

Nil

Attachment B – Clothing Pool Report

P&C UNIFORM POOL REPORT December 2022 - January 2023

20/02/2023

Opening Bank Balance - 01/12/2022	Float	Total
\$13,390.15	\$87	\$13,477.15

Receipts

Cash sales banked				
EFT Banked	\$1,259.00	Interest	Online Orders	Total Banked
Total	\$1,259.00	\$0.00	\$1,426.80	\$2,685.80

Expenditure

Suppliers		Bank fees	Misc	
LW Reid	\$ 7,184.84	\$ 98.86		\$7,283.70
Spartan	\$ 1,559.26			\$1,559.26
				Total Spent
				\$ 8,842.96

Closing Bank balance 28/02/2023	Float	Total
\$7,232.99	\$87	\$7,319.99

Stock (sale value): approx \$25k

- Current balance is healthy (very busy Feb so far!): \$11,603.15
- Current owing to LW Reid: \$4,879.28 (\$2650.58 due 25/02 + \$2228.70 due 25/03)
- Hoodies as requested by Kerry - two options - regular hoodie \$21.85 + logo cost, full zip \$25.95 + logo, therefore sell price would be approximately \$27 for regular hoodie, \$31 for zip
- Oversized items (adult S, M, L) cost more, so P&C wears small loss, but I haven't been charging more because I don't think we should have a size tax on kids