



Monday 4 March 2013
Meeting opened at 7.02pm

Parents and Citizens Meeting
Wanniasa Hills Primary School
AGM Meeting Notes

Welcome, Attendances, Apologies

Item	
<p>Attendance: Stuart Heddle, Greg Hall, Marc Dal Cortivo, Patrick Bower, Sandy Lendrum, Nicole Freene, Nicole MacDougall, Colette Reid, Warrick Howieson, Anna Buesnel, Jenny Brereton, Ingrid Mewett, Jody Davies, Tim Grace, Emma Kate McGuirk.</p> <p>Apologies: Rebecca Riley, Stephen McAneney.</p>	

Item	ACTIONS
<p>Treasurer's Report : Sandy Lendrum tabled a report indicating the December 2012 balance was \$31,451.40 and highlighted major income and expenditure items. The meeting decided to continue the policy of allocating \$250 per class, including the pre-school for miscellaneous items.</p> <p>Canteen Report Nicole McDougall tabled a financial report indicating the Canteen had made an overall \$1,776.70 loss. The operating loss was \$5,329.55 before fundraising of \$3,552.85.</p> <p>Clothing Pool Report Warwick Howieson tabled a report indicating the current cash at bank was \$17,500, with approximately \$2000 in outstanding unpaid invoices and approximately \$500 in outstanding deposits.</p>	<p>Treasurer's report accepted: Moved Warwick Howieson, seconded Emma Kate McGuirk</p> <p>\$250 to be allocated to each class for miscellaneous items Moved Sandy Lendrum, Seconded Jody Davies</p> <p>Canteen report accepted: Moved Greg Hall, seconded Jody Davies</p> <p>Clothing Pool report accepted: Moved Marc DalCortivo, seconded Nicole McDougall</p>
<p>Election of Office Bearers</p> <p>Tim Grace thanked outgoing committee and declared positions vacant.</p> <p>Nomination for President: Greg Hall</p>	<p>Nominated: Stuart Heddle Second: Jody Davies</p>

<p>Nomination for Vice President: Marc Dal Cortivo</p>	<p>Nominated: Greg Hall Second: Stuart Heddle</p>
<p>Nomination for Co-Treasurers: Rebecca Reilly and Stephen McAneney.</p> <p>It was noted that as the Co-Treasurers are partners, only one can be a signatory to the P&C accounts</p>	<p>Nominated: Sandy Lendrum Second: Jody Davies</p>
<p>Nomination for Secretary: Emma Kate McGuirk</p>	<p>Nominated: Stuart Heddle Second: Colette Reid</p>
<p>Nomination for Public Officer: Emma Kate McGuirk</p>	<p>Nominated: Greg Hall Second: Sandy Lendrum</p>
<p>Nomination for Returning Officer: Jody Davies</p>	<p>Nominated: Greg Hall Second: Colette Reid</p>
<p>Nomination for Fundraising Coordinator: not elected</p>	
<p>Nomination for Committee Member: Carly Freeman</p>	<p>Nominated: Greg Hall Second: Emma Kate McGuirk</p>

Next Meeting: TBA (2014)

Meeting Closed: 7.18 pm

WHPS P&C**TREASURERS REPORT FOR 2012**

Balance January 2012 - \$54,364.22

Balance December 2012 - \$31,451.40

Major expenditure items include:

Playground equipment - \$3,000.00

School supplies - \$3,944.28

\$250 per class - \$5750.00

sandpit - \$2750.00

shade sail - \$4,145.45

PSSA rep - \$2,400.00

Ipads and trolley - \$19,000.00

Pre school supplies- \$4,500.00

Major income (fund raising):

Bunnings BBQ- \$1,873.90

Trivia night - \$2,900.00

Raffle - \$75329.00

Craft club- \$3,000.00

Fete - \$2100.00

Feral 5's \$1,055.00

(amounts are approximates)

See attached spread sheet for detailed accounts of income and expenditure for 2012.

Thanks

Sandy Lendrum

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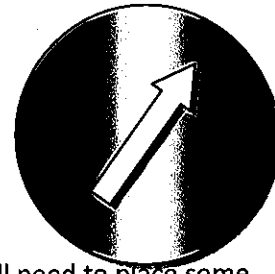
4/3 meeting

Wanniassa Hills Primary School

Clothing Pool

Current Cash at Bank (27/2/11)	\$17,500
Outstanding Invoices (Approx)	\$2 000
Outstanding Deposits (Approx)	\$500
Approximate Position	\$16 000

Stock Status



Have most winter stock will need to place some small orders

Comments

- There was a good response to the Kindergarten packs – sold about 20% more than last year
- We unfortunately did run out of a few sizes of t shirts which are back in stock now. Still waiting for a couple of embroidered items to come through the pipeline
- Stunning response to the Centenary t-shirts I have orders for about 160 and ordered 180 to cover demand and any "lost" orders. Thank You All
- There has been a suggestion for a winter skirt, we have a sample from Savvy who do one for Ainslie Primary. They would be approximately \$42

Requests

- € Can we create an extra "Position" as a Clothing Poll secretary / Treasurer to help take some of the load off the work that is done?

Other

- ❖ Making enquires about water bottles but haven't got any firm details yet



Receipts	2012	2011
Interest*	\$69.08	\$191
Sales (Takings)	\$41,227.44	\$46,076
Fundraising	\$6,920.40	\$7,257
Other Revenue*	\$100.00	
	\$48,316.92	\$53,524

Payments	2012	2011
Bank Charges	0	\$25
Purchases	\$24,364.10	\$30,562
Fundraising**	\$3,367.55	\$721
Staffing Costs***	\$22,362	\$24,478
Total	\$50,093.62	\$55,786

*Sale of Fridge

**2011 Fundraising costs are down as many items sold came from Canteen stock and therefore not costed separately

*** More detail regarding the changes to staff costs is provided below

Surplus/Deficit for the Year	2012	2011
	-\$1,776.70	-\$ 2,261.46

Accumulated Funds 1st January	\$	10,344.68	\$	12,606.14
Surplus/Deficit		-\$1,776.70	-\$	2,261.46
Accumulated Funds 31st December	\$	8,567.98	\$	10,344.68

Balance Sheet

Current Assets	\$	8,567.98	\$	10,344.68
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Staff Costs Additional Information

2011 Staff costs included additional training costs and hours to train new Canteen Manager. From July 1, 2012 the Canteen Manager role has been paid as a Supervisor under the Hospitality award. This position includes additional responsibilities carried out by the canteen manager including staff rostering and training and some financial management of the canteen

Operating Loss (Receipts - Payments EXCLUDING FUNDRAISING)	
	\$5,329.55
Fundraiser Profitability	
Disco	\$1,949
Cookie Dough Drive	\$842
Athletics Carnival	\$761.85
Total Profit from Fundraising	\$3,552.85
	\$1,776.70



Grace, Tim

To: gnkahall@tpg.com.au
Subject: FW: PRINCIPAL'S REPORT

**WANNIASSA HILLS PRIMARY SCHOOL
P&C MEETING 4 March 2013**

PRINCIPAL'S REPORT

ANNUAL REPORT 2012: HIGHLIGHTS

Strengths: teacher and parent satisfaction, finances,

Weaknesses: growth (yrs3-5), student engagement

Opportunities: Australian Curriculum, quality teaching and KidsMatter

Threats: Network relevance, parent communication

CENSUS

- * 433 students
- * 21 IEC
- * Extra class in preschool and kindergarten
- * preschool to kinder transition at 75% (>60<82)
- * good share of the local PEA (balance of 25% out of area)

CANBERRA CENTENARY

- * focus on history (new curriculum area)
- * focus on ATSI (symbolism and recognition)
- * Grow your own market day (environment education - AuSSI)
- * KultureBreak (Parade Performance and Dance Nation)
- * We built this city

SPORTS

- * Swimming Carnival
- * Cross Country
- * District Trials
- * Coaching Clubs (AFL)
- * Gala Days
- * Principals Handball Competition

CURRICULUM

- * Daily Five - literacy block (CAFE style)
- * Investigations and electives (personalised learning)

TEACHING

- * Professional Learning Communities (students and content focused)
- * Formative Assessment (progressive feedback - dashboard learning)
- * Professional Pathways (observation and feedback for reflection)

Tim Grace

1. Introduction



2. Conclusion