

# WANNIASSA HILLS PRIMARY SCHOOL P&C ASSOCIATION

## MINUTES

General Meeting - Monday, 16 October 2017

### Attendance and Apologies

Committee (3):	Mac McCann (Vice President), Jason de Rooy (Secretary), Scott Emerson (Treasurer).
Members (10):	Alice Pommer, Tamara Haitzma, Emma Kate McGuirk, Kylie Charlesworth, Georgina Thomsen, Justine Bourke, Meg Ferguson, Karen Carmody, Jill Hayes, Tracey Whyte
School (1):	John Manders.
Apologies (3):	Marc Dal Cortivo (President), Rebecca Reilly, Dale Tomes.

### 1. 2. 3. Welcome, Apologies and Confirmation of Minutes

- Mac opened the meeting at 7.05pm and welcomed all. Apologies were noted as above, which Mac taking the role of acting Chair.
- The draft minutes from the September 2017 General Meeting were accepted as final.  
Action: **Jason** to arrange publication on school website.

### 4. Treasurer's Report

- Attachment A provides Scott's tabled report, which the group discussed. Scott noted that he would be on an overseas holiday from 28 October to 10 November, which the Committee could work around.

### 5. Community Activities and Engagement

- The Committee noted the nearing **Bunning BBQ** on 4 November 2017 from 8am-4pm. Preparation as usual would focus on volunteer engagement.
- The Committee noted that we were not a large enough school to make the **book cover fundraiser** worth our while.
- The Committee noted plans to include P&C information in the **Pre-School information packs**, which would go out soon.
- Georgina gave a quick overview of the recent **Ride to School** event, which was very well received. We would look to hold the event again in March 2018.
- Emma Kate reported on preparations for the **School Fete** on 19 November, which continue to ramp up.

### 6. Principal and School Board Report

- John reported that the colour **Walkathon** had been a great success, and thanked the sponsors McCann and Solarhub for their support. The event raised approximately \$5,000 for the school.
- Term 4 is now in full swing. The school welcomed Mr McCreath back from his time at Mawson High School, and noted that with Mrs Cody retiring at the end of the year, the school had recruited a new Deputy Principal who would start in 2018. Other activities coming up included

swim school, market day, several excursions, report card preparation, 2018 class placement notes, and planning for the Christmas concert (scheduled for Wednesday 6 December).

- John noted that Red Box Consulting had secured the tender and commenced the school landscape design, including a commitment for 20-40 mature trees.
- On prompting from the members, John and the group discussed usage of the Environment Centre, and linkages and pathways between the school and nearby high schools.
- The P&C agreed to organise the school's bookbags for 2018, as per the previous year, and donate the commission to the school.

**Action:** The Committee and John to progress preparations for the 2018 bookbag order.

## 7. Other Business and Open Mic

- The Committee agreed to purchase four sausage sizzle holders to assist with future BBQs, at a total cost of approximately \$140.
- The Committee agreed to support the Year 6 Graduation as per 2016, providing funding for a DJ, \$250 for decorations, and \$25/head for food.

## 8. Next Meetings

- The P&C confirmed its next meeting would be Monday 27 November (Term 4 Week 8).
- The P&C agreed to hold its end of year Thank You Dinner at the Southern Cross Club on Monday 4 December (Term 4 Week 9).
- The Annual General meeting was tentatively agreed for Monday 19 February 2018 (Term 1 Week 3).
- Mac closed the meeting at 8.29pm.

**TREASURERS REPORT**

**16 October 2017 Meeting**

**1. Financial Statements**

The bank account reconciliation is below.

**2. Comments**

The balance of the P&C main account as at 16 October 2017 is **\$46,577.99**

The balance of the P&C Clothing Pool account as at 16 October 2017 is **\$7,384.58**

Significant financial transactions since September 2017 (last P&C meeting) were:-

**Income**

- Cash deposit **\$203.15** (Scholastic Book Club)
- Cash deposit **\$90.07** (Scholastic Book Club)
- Interest **\$9.91**

**Expenditure**

- Payment to Scholastic Book Club **\$293.22**
- Payment to Budget Raffle Tickets (School Fete) **\$415.25**

**3. Outstanding Items**

Nil

**4. Commitments**

Nil

**5. Other Business**

Treasurer will be on overseas holiday from 28<sup>th</sup> October to 10<sup>th</sup> November.