



## WANNIASSA HILLS PRIMARY SCHOOL P&C ASSOCIATION INC.



### General Meeting - Monday, 5<sup>th</sup> December 2022

#### Attendance and Apologies

Committee (5):	Marc Dal Cortivo (President), Rebecca Reilly (Vice President), Justine Bourke (Treasurer), Naznin Schwab (Committee Member), Felicity Matosevic (on behalf of Marko), Mellanie Hawke (Committee Member) & Kylie Charlesworth (Secretary)
Members (1):	Joanne Hann
School (1):	Kerry Millington
Apologise (1):	Stephanie Slater

#### 1. 2. 3. Welcome, Apologies and Confirmation of Minutes

- Marc opened the meeting at 7.08pm.
- The Minutes from the General Meeting held on 24<sup>th</sup> October were reviewed and accepted.

#### 4. Treasurer's Report

- \$4,200 profit from the Fair
- Winner of the Bubbles Corner raffle went to a WHPS student
- Need Extract from Annual return – Justine dealing with this
- Post AGM we will need to remove Marc's access to Bank info – replace new President and evaluate who needs access

#### 5. Community Activities and Engagement

Year 6 Graduation going well. Planning to go for a Picnic and Bowling on the Thursday following the Graduation

Fair Feedback –

- Issue with Double que between BBQ and Potato's stalls.
- Potato's were popular & they donated half of their profits (\$680)
- Definitely need a committee next year if it is going to be run again – ended up being organised by a few people which was VERY difficult.
- No Trash and Treasure or Books stalls worked well.

Preschool Fundraiser – Stephanie was planning to be at meeting turned out to be on her birthday.

Christmas Stall-

- Set for this week – Wed for Preschool and Thurs for the rest of the school

Colour run set for next Tues 13/12/23

Class and Year groups have Christmas Parties set-up

- Suggested that P&C could donate Zopper Doopers – Rebecca to organise this. Need 420 in total.

Year 5/6 camp will be in week 2 at Stanwell Tops

Year 3 / 4 camp will be in week 9 of Term 1

NAPLAN will be in Term 1

## 6. Clothing Pool

Big couple of months

Raised \$400 at the Fair

Updating online info is a priority

See attachments for more info

## 7. Principal and School Board Report

- 52 Pre-schools booked in for 2023 – there will be 3 classes
- 2 Kindergarten classes
- Hoodies are being looked at for Year 5 & 6's
- Big Thank you to P&C for Pre-school furniture the opened day went really well. Sue Norton (Education Director) loved the bag hooks
- Kerry would like to have the whole school updated with the bag hooks
- Teachers loving the space. Currently looking for a part-timer to assist in the Pre-school
- Managing to keep most teachers for 2023. Lauren Turner is moving to QLD; Natalie Waldron is moving to Harrison School and Scott Murser will be looking after IEC which will re-open in 2023.

### Executive, Teachers and Support Staff for 2023

**Principal** – Scott Fagan

**Deputy** – Kerry Millington

**Executive Teachers** – Vicki Gwilliam and Tracey Whyte

**Preschool:** - Anika Kerwin and Lydia Skinner

**Kinder:** - Anna Buesnel and Nikola Kearns-McEwan (Bielby)

**Year 1** - Zeinab Tabaja, Elizabeth Hargraves, Leah Frezza \*

**Year 2** - Abby Knoester, Bronwyn Singh \* and Jo Webster

**Year 3** - David Tilley, Tash Pasha and Sarah Kennett/Winnie Tsui

**Year 4** - Catherine Williams and Caroline McNamara

**Year 5** - Emily Turner \*, Kate Wishart and Jenny Brereton/Laura Delaney

**Year 6** - Michael Potter and Sally Hunt

**IEC** - Scott Mercer

**Small Group Unit** - Sarita Nand

**PE** - Belinda Fenson and Taryn Atkinson

**French** - Vlo Souflias

**Kitchen Garden** - Emily Neeson

**Literacy Support** - Emma Janssen \*

**LSA** - Sandra Graham, Belinda Coad, Zarqa Rana, Julie Fuller, Fiona Lonie and Kim Mesman

**Wellbeing and Youth Support** - Katie Pratt and Ebony Parker

**Business Manager** – Nadia Ruhan

**Front Office** - Amber Edwards and Cindy Davies

**BSO** - Daryl Taylor

P&C agreed to pay for Christmas Teachers platters

ACT Government finally organised the removal of the Tree branches that came down after Hail Storm

Darryl will be back on school grounds from 4/1/23. Rob will not be coming back at this stage

HVAC (cooling system) will be upgraded during school holidays

Book packs will be ready for collection Mid Jan 2023

Indigenous garden and yarnning circle area will be put in on the senior side over holidays also

## 8. Any Other Business and Open Mic

Idea brought up about a Pre-school playgroup

BIG THANK YOU to Marc for being involved in the P&C for 7 years and the President for most of this time. Presentation made of Bunning voucher and a cap.

## 9. Close and Next Meeting

- Meeting closed at 8.40pm
- Next Meeting – Monday, 20/2/23 @ 7pm for AGM and general meeting

# Attachment A - Treasurer's Report

## WHPS P&C TREASURER'S REPORT

### 5 December 2022 Meeting

#### 1. Financial Statements

The bank account reconciliation is below.

#### 2. Comments

The balance of the P&C **General account** as at 5 December 2022 is **\$93,889.31**, up from **\$50,031.17** at the 24 October 2022 P&C meeting.

The balance of the P&C **Clothing Pool account** as at 5 December 2022 is **\$13,339.80**, up from **\$9,521.34** at the 24 October 2022 P&C meeting.

Summary of financial transactions in the **General account** since the 24 October 2022 meeting:

#### Income

Stallholder fees for Twilight Fair	\$20.00
Square EFTPOS purchases 2022 Twilight Fair	\$527.24
Cash Deposit 2022 Twilight Fair	\$8,331.06
Tornado Potato profit share 2022 Twilight Fair	\$680.00
Bubbles Corner donation 2022 Twilight Fair	\$77.00

#### Expenditure

Advance plus reimbursement for 2022 Twilight Fair purchases - Charlesworth family	\$1,011.54
Reimbursements 2022 Twilight Fair - Bourke family	\$841.37
Reimbursements Year 6 Graduation - various families	\$464.59
Late Fee 2021 Annual Return	\$90.00
Reimbursement 2022 Twilight Fair Tombola	\$394.40
Alpha Fresh BBQ order 2022 Twilight Fair	\$399.75
Erindale Bakery Bakery order 2022 Twilight Fair	\$135.00
Cash Float withdrawal	\$2,235.00
Gift purchase	\$205.50

#### 3. Outstanding Items

Nil

#### 4. Commitments

Nil

#### 5. Notes

Nil

#### 6. Other Business

Further costs/reimbursements coming for Year 6 Farewell

## Attachment B – Clothing Pool Report

### P&C UNIFORM POOL REPORT October-November 2022

05/12/2022

Opening Bank Balance - 01/10/2022	Float	Total
\$8,991.67	\$70	\$9,061.67

#### Receipts

Cash sales banked				
Term 4, Week 5	\$200.00			
Term 4, Week 6	\$200.00			
	\$0.00			
Direct deposit	\$150.00			
	\$0.00			
EFT Banked	\$4,026.50	Interest	Online Orders	Total Banked
Total	\$4,676.50	\$0.00	\$1,170.00	\$6,746.50

#### Expenditure

Suppliers		Bank fees	Misc	
LW Reid	\$ 1,298.41	\$ 109.61		\$1,348.02
Spartan	\$ -			
				Total Spent
				\$ 1,348.02

Closing Bank balance 30/11/2022	Float	Total
\$13,390.15	\$70	\$13,460.15

#### Stock (sale value): approx \$35k

- Bank balance \$13390.60 today
- \$1417.51 owing to Spartan (bags and leggings), \$7,184.84 owing to LW Reid (summer top up + Kindy packs)
  - Many sizes of polo shirts out of stock at LW Reid until late January, so I stocked up while I could
- \$275.50 via EFTPOS + \$122 cash at fair
- Moved a lot of the Savvy dresses and some dark navy jumpers. Also all Spartan bucket hats (still some slouch in stock)
- Have removed obsolete items from paper ordering (front office) and reduced the prices to the discounted fair prices online
- Majority of income is Kindy Packs (Oct), some credit card payments still to be processed next week
- Preschool shirts were distributed at the info nights last week