



WANNIASSA HILLS PRIMARY SCHOOL P&C ASSOCIATION INC.



MINUTES

General Meeting - Monday, 10 December 2018

Attendance and Apologies

Committee (4):	Mac McCann (Vice President), Jason de Rooy (Secretary), Justine Bourke (Treasurer), Emma Kate McGuirk.
Members (6):	Stephanie McAlister, Karen Carmody and Kylie Charleworth.
School (1):	John Manders.
Apologies (3):	Marc Dal Cortivo (President) Rebecca Reilly, Tamara Haitisma, Ellen Laenen and Jill Hayes.

1. 2. 3. Welcome, Apologies and Confirmation of Minutes

- Mac opened the meeting at 7.05pm and welcomed everyone. Apologies were noted as above.
- As this was the P&C's end of year dinner, dinner was ordered and consumed during a wide-ranging meeting, not all of which was recorded.
- The minutes from the meeting of 29 October 2018 were confirmed.

Action: Jason to update posting of Minutes to the P&C website.

4. Treasurer's Report

- Justine tabled a Treasurer's report (Attachment A) and provided an overview.

4. Community Activities and Engagement

- The group debriefed on an excellent 2019 school fete, which achieved its vision of a well-attended, well-delivered and basically fun day for the school and wider community. While the finances are being finalised, the result is anticipated to around a \$15k surplus, be one of the largest of recent years. While a Fete Report is under development, it was noted that volunteer engagement was strong, the petting zoo was an excellent addition, as was the colouring in contest.
Action: John to investigate and book rides for 2019, in liaison with Mac. The Sunday of Term 4 Week 5 or 6, as per 2018, was suggested.
- Mac noted that mango drive delivery went very smoothly.
- The group discussed the Entertainment Book fundraiser, and noted that next year the option to not send books home should be taken up.
- The End of Year Concert would be held this Wednesday 12 December – Emma Kate would advertise on Facebook for volunteers to help with the BBQ when their children aren't performing.
- The group's contribution to the Year Six Graduation, totalled \$1,150, partly reflecting that the stability of staff at the school would see 20 teachers attending the event to say farewell.

5. Services to the School

- Karen noted that Jo had the Clothing Pool on track for 2019

6. Principal's Report

- John noted that Semester 2 Report Cards and 2019 Class Placements were released the previous Friday, and summarised staffing plans for 2019.

7. Any Other Business and Open Mic

- The group presented gifts and said thank you to Emma Kate McGuirk on the occasion of her last P&C Meeting, recognising her massive contribution. Mac and Jason highlighted how Emma Kate (along with her offsidiers Ian and Sam) has raised thousands of dollars for the school, often single-handedly, often via coordinating dozens of volunteers, but always with an emphasis on the sense of community and fun enjoyed by the school's students, staff and families. Emma Kate has been a great model of enthusiasm, diplomacy, organisation and commitment for all of us, and we will miss her greatly!

6. Close and Next Meeting

- The group agreed to the following dates for next meetings:
 - Annual General Meeting - Monday 18 February 2019 (Term 1 Week 3)

Attachment A: Treasurer's Report 10 December 2018

WHPS P&C TREASURER'S REPORT

10 December 2018 Meeting

1. Financial Statements

The bank account reconciliation is below.

2. Comments

The balance of the P&C **Main account** as at 10 December 2018 is **\$67,871.77**, up from \$49,337.97 as at 29 October 2018 P&C Meeting.

The balance of the P&C **Clothing Pool account** as at 10 December 2018 is **\$3,090.64**, up from \$2,976.31 as at 29 October 2018 P&C Meeting.

Summary of financial transactions in the **main account** since the 29 October 2018 meeting:

Income

Fete takings banked	\$17,165.00
Raffle Deposits	\$4,411.02
Preschool Fundraiser - Tea Towels	\$765.00
Pre-fete Ride Pass sales	\$3,499.00
Mangoes profit	\$1,038.00
Entertainment Books profit	\$998.00
Interest	\$20.85

Expenditure

Reimbursements to Dal Cortivo's for Fete purchases	\$136.29
Ride to School reimbursement	\$303.09
Preschool Fundraiser - cost of Tea Towels	\$571.00
Raffle First Prize	\$1,500.00
Withdrawal of Fete floats	\$3,625.00
Showbags & Tombola purchases	\$1,219.69
Graduation expenses	\$1,150.00
Petting Zoo cost	\$858.00

3. Outstanding Items

Fete expenses;

Reimbursement for Fathers Day Stall

4. Commitments

Nil

5. Notes

Nil

6. Other Business

Nil