



Monday 23 February 2015
Meeting opened at 7.04pm

Parents and Citizens Meeting
Wanniassa Hills Primary School
AGM Meeting Notes

Welcome, Attendances, Apologies

Item	
<p>Attendance: Greg Hall, Marc Dal Cortivo, Rebecca Reilly, John Manders, Mark Bathie, Megan Bathie, Jill Hayes, Tamara Haitsma, Alice Pommer, Ruth Pratt, Jenny Brereton, Meaghan Ferguson, Alison Maconachie, Craig Maconachie, Claire Sinclair, Mark McCann, Steve Frankel and Emma Kate McGuirk.</p> <p>Apologies: Anna Buesnel, Anne Quinn</p>	

Item	ACTIONS
<p>Minutes of the 2014 AGM Accepted without alteration</p> <p>Treasurer's Report : Rebecca Reilly tabled the 2014 Audited statements and accompanying notes.</p> <p>At the close of 2014 the P&C general account had \$42,304 in cash and less than \$2,500 in liabilities (related to year book invoice paid January 2015 with remainder associated with cost for graduation decorations). This is similar to the 2013 position with slightly less cash held and slightly higher liabilities.</p> <p>The main items noted in the report were:</p> <ul style="list-style-type: none"> ● The canteen operating loss before fundraising was \$5,485, significantly less than \$8,000 forecast at mid year. The two discos plus new initiatives of a theme lunch and BBQ at the year-end concert covered the operating loss. 	<p>2014 AGM minutes accepted <i>Moved Rebecca Reilly</i> <i>Seconded Marc Dal Cortivo</i></p> <p>2014 Audited Statements accepted <i>Moved Alison Maconachie</i> <i>Seconded Ruth Pratt</i></p>

- An increase in general fundraising from new initiatives by the Canteen committee, a Trivia night (not run in 2013), a silver coin collection instead of feral five collection, an increase in the number of uniform free days and the portrait fundraiser. This was offset by no Christmas stall and no Bunnings BBQ.
- Net proceeds from the Fair increased by 5% (\$660). However, 2014 Fair net proceeds still fall below 2012 Fair net proceeds by over \$3000. The difference is mainly due to raffle sales.
- Donations by the P&C Association to the school were lower in 2014 compared to 2013. This was largely due to holding \$5000 in reserve for Hall Upgrade, Junior Courtyard Refresh costing less than expected (\$1300) and low take up on P&C offer to help fund any Science Excursions (\$1800).

Canteen Report

There was no annual report tabled. However, the meeting acknowledged the work of the Canteen Managers, Megan Bathie and Greg Hall, and the Canteen Sub-Committee in bringing down the expected operating loss and instituting extra fundraisers to offset the loss.

Clothing Pool

Jenny Brereton tabled a report highlighting income, expenditure and stock details. The Clothing Pool ran at a cash loss due to increased expenditure on stock, losses due to stock being cleared or returned (\$1,473.46) and money owing (\$795). The Asset Closing position was \$36,202.61.

The Commonwealth Bank account was closed and moved to Bendigo Bank and eftpos banking facilities acquired.

2014 saw the introduction of a winter tunic and royal polo shirt, which has added to the need for more stock holdings. 2015 commences very well stocked.

Jenny recommended the purchase of a laptop for use by the clothing pool for banking, processing online orders, keeping track of stock, ordering stock and generating reports for the P&C. The meeting decided to consider this recommendation in the general meeting.

<p>The meeting noted Jenny had given at least 200 hours of her time to run the clothing pool in 2014. Most other helpers have given around 20 hours each. The meeting thanked Jenny for her substantial efforts in reorganising the Clothing Pool and noted this responsibility was being handed over to Greg Hall for 2015.</p>	
<p>Election of Office Bearers</p> <p>John Manders thanked outgoing committee and declared positions vacant.</p> <p>Nomination for President: nil nominations</p> <p>Nomination for Vice President: Marc Dal Cortivo</p> <p>Nomination for Treasurer: Craig Maconachie</p> <p>Nomination for Secretary: nil nominations</p> <p>Nomination for Public Officer: Emma Kate McGuirk</p> <p>Nomination for Returning Officer: Greg Hall</p> <p>Nomination for Fundraising Coordinator: nil nominations</p> <p>Nomination for P&C Council Delegate: held over until vacant roles are filled</p> <p>Nominations for Committee Member: Alison Maconachie, Meaghan Ferguson, Rebecca Reilly and Steve Frankel</p> <p>With several important Office Bearer roles vacant, the meeting agreed the positions should be advertised in the school newsletter, with a view to considering nominations at the 23 March General Meeting.</p>	<p>Nominated: Emma Kate McGuirk Second: Ruth Pratt</p> <p>Nominated: Rebecca Reilly Second: Greg Hall</p> <p>Nominated: Marc Dal Cortivo Second: Jenny Brereton</p> <p>Nominated: Marc Dal Cortivo Second: Emma Kate McGuirk</p> <p>Alison Nominated: Tamara Haitsma Seconded: Alice Pommer</p> <p>Meaghan Nominated: Tamara Haitsma Second: Greg Hall</p> <p>Rebecca Nominated: Emma Kate McGuirk Seconded: Marc Dal Cortivo</p> <p>Steve Nominated: Ruth Pratt Second: Rebecca Reilly</p>

Next Meeting: TBA (2016)

Meeting Closed: 7.40 pm