

# WANNIASSA HILLS PRIMARY SCHOOL P&C ASSOCIATION

## MINUTES

General Meeting - Monday, 11 September 2017

### Attendance and Apologies

Committee (6):	Marc Dal Cortivo (President), Mac McCann (Vice President), Jason de Rooy (Secretary), Scott Emerson (Treasurer), Anna Buesnel, Rebecca Reilly.
Members (12):	Kylie Charlesworth, Ellen Laenen, Georgina Thomsen.
School (1):	John Manders.
Apologies (6):	Justin Bourke.

### 1. 2. 3. Welcome, Apologies and Confirmation of Minutes

- Marc opened the meeting at 7.06pm and welcomed all. Apologies were noted as above.
- The draft minutes from the July 2017 General Meeting were accepted as final. It was noted that the purchase of the fairy floss machine had been completed and it had arrived at the school.  
Action: **Jason** to arrange publication on school website.

### 4. Treasurer's Report

- Attachment A provides Scott's tabled report, which the group discussed. Attention was given to reporting on the clothing pool account, the Southern Cross Club sponsorship, and the  
Action: **Scott and Karen** to prepare a written Clothing Pool update before the next meeting, noting current stock and any other matters.  
Action: **Jason** to acknowledge Southern Cross Club's support on Facebook group.
- Scott and members of the Fete sub-committee noted the need for a raffle permit and the float.

### 5. Community Activities and Engagement

- The group applauded the recent work by volunteers in hosting the Trivia Night on 11 August, the Father's Day Stall on 30 August, and the School Disco on 1 September. All three events were very well received by the School's students, families, friends and staff, and the events raised approximately \$1,200 each.
- Georgina tabled a plan (see Attachment B) for the Ride/Walk to School Day scheduled for Wednesday 11 October (Term 4 Week 1), and discussion highlighted prize planning and the different opportunities/need for volunteers to assist in various ways.
- Fete subcommittee members summarised the most recent meeting.  
Action: **Marc and John** to liaise on developing printed labels for raffle ticket books.

### 7. Principal and School Board Report

- John drew attention to the very successful Book Week activities which saw a great effort on student and teacher costuming, and book sales which returned a substantial sum to the school. The recent school Father's Day activities, particularly the pre-school were also a highlight.
- John led the group in a discussion on the school's progress in establishing its new school-wide positive behaviour and learning framework, climaxing in the addition of mascots Wanda and

Wally to the school. John tabled the current draft Award System (Attachment C) which would be launched in Term 4. John reported a broad improvement in behaviour across the school.

- John noted that the Education Directorate had now appointed a Project Manager to deliver the Government's 2016 commitment to improve carparking. The Directorate also closed tenders for planning the school's landscaping improvements on 12 August 2017. Both were good signs of progress.
- The landscape improvements were also a point of discussion when the School Board met (along with the Erindale College and Wanniasa School Boards) with the new Director-General of Education, Natalie Howson on 23 July 2017, as part of a wider conversation.

## 9. Other Business and Open Mic

- Mac noted that the Athlete's Foot had provided two options for sponsorship – the group agreed that vouchers would be useful as prizes and volunteer recognition.
- Marc noted the P&C Council was seeking input into their Violence in Schools work. The group noted that fortunately WHPS was currently a very safe school.
- Responding to a question, John noted he anticipated Backpack ordering following a similar process to last year. It was noted that parents could 'strike out' duplicate items, reducing costs.

## 10. Next Meeting

- The P&C confirmed its next meeting would be Monday 16 October (Term 4 Week 2). The Fete subcommittee would meet on Monday 9 October (Term 4 Week 1)
- Marc closed the meeting at 8.45pm.

**TREASURERS REPORT**

**11 September 2017 Meeting**

**1. Financial Statements**

The bank account reconciliation is below.

**2. Comments**

The balance of the P&C main account as at 11 September 2017 is **\$51,949.00**

The balance of the P&C Clothing Pool account as at 11 September 2017 is **\$8,536.84**

Significant financial transactions since July 2017 were:-

**Income**

- Sponsorship was received from the Southern Cross Club of \$649.20
- Cash Deposit (Proceeds from Disco) \$1,793.75
- Cash Deposit (Proceeds from Father's Day Stall) \$2,452.25
- Cash deposit \$62.00 (Scholastic Book Club)
- Interest \$16.95

**Expenditure**

- Payment for School Disco \$300 (Cliff the DJ)
- Payment for Fairy Floss Machine \$1,353.00

**3. Outstanding Items**

Payment for Disco food \$180.92

Payment to School (Donation towards Basketball Hoops) \$4,000.00

**4. Commitments**

Nil

**5. Other Business**

## Attachment B – Ride/Walk to School Day Planning

### Ride/Walk to School Day – Wednesday, October 11<sup>th</sup> (Term 4, Week 1)

#### Event Details:

8:15 – 8:45AM Pancakes and Fruit to be provided at school on basketball courts

#### Prizes:

Raffle tickets to be provided to kids that used a non-car option to get to school (or partial non-car travel)

Requested donations of raffle prizes from the school community

4x Prize bags:

Athletes Foot

Rebel Sport

<others?...>

\$100 contribution/reimbursement from P&C

Prizes to be distributed (by Who?) at the end of the event/assembly?

#### Communications:

- Newsletter
- Posters around the school
- P&C Facebook page

#### Support / Assistance Needed:

- Prior to event:
  - precooking of pancakes
  - donations of raffle prizes
  - Pancake mix packets
- On the day:
  - 5-6 people
  - setup / clean up
  - serving
- After the event:
  - Certificates of appreciation from sponsoring organizations
  - Note of thanks for newsletter for parent/school helpers.

#### Supplies Needed:

Whole Fruit – will approach Coles, Wanniasa

Pancake mix – requested donations from school community

Napkins, forks (need to check what is already in kitchen)

pancake mix, jam, syrup (need to check what is already in kitchen)

Note: we are trying to be waste free for this event, hence use of napkins only for serving pancakes.

11 September 2017

RideToSchoolDay (T4 2017)

Attachment C: Wanniasa Hills Ways Award System

**wanniasa hills ways Award System**

<b>What do I need?</b>	<b>How do I submit my awards?</b>	<b>What award will I receive?</b>	<b>When will I get my award?</b>	<b>What else do I need to know?</b>
<b>50 Be Safe Ways</b>	Epraise will tally your points. Logon to your profile to see where you are at!	<b>Bronze Be Safe</b> badge & certificate	Assembly Parents/carers will be notified when student will be receiving award	In addition to a, Bronze <b>Be Safe</b> badge & certificate, you will also receive a token to put in our barrel in the office for a chance to win a prize at the assembly. Once a student has received 50 ways in each category the student will move to the <b>Silver level</b>
<b>50 Be Nice Ways</b>	Epraise will tally your points. Logon to your profile to see where you are at!	<b>Bronze Be Nice</b> badge & certificate	Assembly Parents/carers will be notified when student will be receiving award	In addition to a, Bronze <b>Be Nice</b> badge & certificate, you will also receive a token to put in our barrel in the office for a chance to win a prize at the assembly. Once a student has received 50 ways in each category the student will move to the <b>Silver level</b>
<b>50 Be a Learner Ways</b>	Epraise will tally your points. Logon to your profile to see where you are at!	<b>Bronze Be a Learner</b> badge & certificate	Assembly Parents/carers will be notified when student will be receiving award	In addition to a, Bronze <b>Be a Learner</b> badge & certificate, you will also receive a token to put in our barrel in the office for a chance to win a prize at the assembly. Once a student has received 50 ways in each category the student will move to the <b>Silver level</b>
<b>What do I need?</b>	<b>How do I submit my awards?</b>	<b>What award will I receive?</b>	<b>When will I get my award?</b>	<b>What else do I need to know?</b>
<b>150 Be Safe Ways</b>	Epraise will tally your points. Logon to your profile to see where you are at!	<b>Silver Be Safe</b> badge & certificate	Assembly Parents/carers will be notified when student will be receiving award	In addition to a, Silver <b>Be Safe</b> badge & certificate, you will also receive a token to put in our barrel in the office for a chance to win a prize at the assembly. Once a student has received 50 ways in each category the student will move to the <b>Gold Level</b>
<b>150 Be Nice Ways</b>	Epraise will tally your points. Logon to your profile to see where you are at!	<b>Silver Be Nice</b> badge & certificate	Assembly Parents/carers will be notified when student will be receiving award	In addition to a, Silver <b>Be Nice</b> badge & certificate, you will also receive a token to put in our barrel in the office for a chance to win a prize at the assembly. Once a student has received 50 ways in each category the student will move to the <b>Gold level</b>
<b>150 Be a Learner Ways</b>	Epraise will tally your points. Logon to your profile to see where you are at!	<b>Silver Be a Learner</b> badge & certificate	Assembly Parents/carers will be notified when student will be receiving award	In addition to a, Silver <b>Be a Learner</b> badge & certificate, you will also receive a token to put in our barrel in the office for a chance to win a prize at the assembly Once a student has received 50 ways in each category the student will move to the <b>Gold level</b>
<b>What do I need?</b>	<b>How do I submit my awards?</b>	<b>What award will I receive?</b>	<b>When will I get my award?</b>	<b>What else do I need to know?</b>
<b>350 Be Safe Ways</b>	Epraise will tally your points. Logon to your profile to see where you are at	<b>Gold Be Safe</b> badge & certificate	Assembly Parents/carers will be notified when student will be receiving award	In addition to a, Gold <b>Be Safe</b> badge & certificate, you will also receive a token to put in our barrel in the office for a chance to win a prize at the assembly
<b>350 Be Nice Ways</b>	Epraise will tally your points. Logon to your profile to see where you are at	<b>Gold Be Nice</b> badge & certificate	Assembly Parents/carers will be notified when student will be receiving award	In addition to a, Gold <b>Be Nice</b> badge & certificate, you will also receive a token to put in our barrel in the office for a chance to win a prize at the assembly
<b>350 Be a Learner Ways</b>	Epraise will tally your points. Logon to your profile to see where you are at	<b>Gold Be a Learner</b> badge & certificate	Assembly Parents/carers will be notified when student will be receiving award	In addition to a, Gold <b>Be a Learner</b> badge & certificate, you will also receive a token to put in our barrel in the office for a chance to win a prize at the assembly