

# WANNIASSA HILLS PRIMARY SCHOOL P&C ASSOCIATION

## MINUTES

### ORDINARY MEETING

Monday, 16 May 2016

#### ATTENDANCE AND APOLOGIES

Committee (8):	Marc Dal Cortivo (President), Rebecca Reilly (Vice President), Craig Maconachie (Treasurer), Ed Brereton (Secretary), Emma Kate McGuirk (Public Officer), Jason de Rooy, Mac McCann, Alison Maconachie (Fundraising Coordinator).
Members (11):	Karen Carmody, Kylie Charlesworth, Steve Frankel, Meaghan Ferguson, Vicki Gwilliam, Jillian Hayes, Ellen Laenen, Alice Pommer, Deborah Putt, Ruth Pratt, Georgina Thomsen
School (2):	John Manders, Kris McCreath
Apologies (1):	Greg Hall.

#### 1-2. WELCOME, APOLOGIES & MINUTES

- Marc opened the meeting and welcomed all members. Ed noted Greg's apology. The minutes from the meeting of Mar 2016 were accepted, including to go online.

#### 3. COMMUNITY ACTIVITIES

- Mac provided a report back to the meeting on the very successful Easter Egg Hunt held on Thu, 24 Mar, organised by Mac's husband Mark McCann. The event had included a sausage sizzle, popcorn, fairy floss, jumping castle, and a raffle – there is a great post-event YouTube video at <https://www.youtube.com/watch?v=pDllwPdh7EQ>. The Easter Egg Hunt had raised \$1,800 for the school's literacy program.

#### 4. CORRESPONDENCE

- Marc talked the group through the Vikings Group School Pack and undertook to get in touch with Sarah Gilbert at Vikings about the school projects, and to book a marquee.

## 5. SERVICES TO THE SCHOOL

- **Lunch order service/Canteen:** John had put the parent questions to the canteen operator at Wanniasa School and not received any response. He will follow-up. The meeting noted that the \$2000 grant from the ACT Council of P&Cs needed to be spent and agreed Marc would price a Heatlie BBQ, microwave, and fridge. Marc welcomed any input to the shopping and will circulate proposals out-of-session.
- **Clothing Pool:** Karen will be taking over the management of the clothing pool from Greg. Karen sought views on whether opening hours could be changed from Friday to Thursday and the meeting agreed it would be up to her as manager to set the timing.
- **Mother's Day Stall:** Ali informed the meeting that the stall had almost sold out on Friday, including due to a trend of students bringing more money in to buy for more people. Ellen and Georgina are coordinating the Father's Day Stall.

## 6. TREASURER'S REPORT

- Craig spoke to the report he had prepared, noting there had been minimal activity since the last meeting, with deposits received from the Mother's Day Stall, and SOCs sponsorship. Craig will follow-up on the deposit from the Murder Mystery Night.

## 7. FUNDRAISING

- Anna Buesnel will coordinate discos on 27 May and 2 Sep, Vicki will run a mango fundraiser in term 4. Emma Kate will stand up the fair sub-committee and asked for it to be advertised in the newsletter. Emma Kate will coordinate an election BBQ.

## 8. PRINCIPAL'S REPORT & SCHOOL BOARD REPORT

- **Environment Centre:** Vicki and Kris provided members present with a presentation on the proposed renovation of the Environment Centre, The works will be to remove loose brick edging, replace with sleepers, about six new raised garden beds at a height enabling all the students to access, re-do the compost area, and to replace grassed areas with gravel. The school has received a quote of \$8 300 from its landscaping contractor. Not all the labour cost is included, anticipating some volunteers will help. Donations of supplies would be gratefully received, or other offers of assistance, or quotes from other suppliers. Vicki is going to invite participation in the Environment Centre when she is not available to maximise its use.
- **New Library:** John reminded the group of the new approach to teaching literacy through students using lots of books and having discussions with partners at their tables. This approach requires more books (about three times as many) to sustain the increased in-class and take home borrowing. There are opportunities for the association to help by buying books or volunteering to cover them and register them

in the school library system. The school has spent about \$12 500 on books since last year.

- **Pre-school:** The school has placed a \$20-30k bid for minor works at the pre-school to improve the windows, doors, carpet, paint, landscaping, and outdoor learning spaces.
- **Outdoor areas:** John asked for the details of the asphalt artist that had previously been discussed and is open to receiving a quote focussed on the senior side of the school.
- **Reports:** Parents will see reports this term which will be the same as previously (standardising reports across the ACT is no longer a priority with the change of education minister). Parent teacher interviews will be held in week 9.
- **Principal's priorities:** .From John's perspective the funding priorities for partnering with the association were the library and the environment centre,

The meeting agreed to donate \$15,000 to the school, given the projects being pursued in improving the Environment Centre and the literacy program.

## 9. OPEN MIC

- **Ball games at lunch time:** John was asked about ball games at lunch time—were they allowed? John indicated that participation in soccer was being managed, including by active leadership of year 6 students with younger students, and offering other games.
- **Business & community sponsorship:** Mac advised that if parents are members of the Canberra Southern Cross Club they can nominate the school as a community organisation linked to their card so that when they swipe their card to purchase food or beverages the school receives 10% of the purchase as a donation. Athlete's Foot has a school support program that Mac is exploring. Mac has also placed the association on the Bunnings BBQ list, on the Grill'd Local Communities list.

## 10. P&C COUNCIL ACTIVITIES

- Marc attended the Council's meeting and provided some feedback on the talk given on fundraising, including that tying activities to a clear purpose is key to engaging volunteers and other community support. The YMCA's survey on experiences operating canteens will be circulated for members to complete.

## 11. OTHER BUSINESS

- Marc had thanked the past auditor on behalf of the association and presented him with a certificate of appreciation and a bottle of wine as a token of thanks.
- Craig will advertise for a new auditor from the school community in term 3 and is in discussion with the ATO about the registration of the association as a charity.

- Marc thanked Steve for his contribution over several years and wished he and his family all the best. Steve responded in kind by thanking all for welcoming him and his family to the community and wishing the association the best for the future.

#### **14. FORWARD SCHEDULE**

- Mon, 20 Jun; Mon, 18 Jul; Mon, 15 Aug; Mon, 17 Oct; and Mon, 14 Nov.