



WANNIASSA HILLS PRIMARY SCHOOL P&C ASSOCIATION INC.



General Meeting - Monday, 8th May 2023

Attendance and Apologies

Committee (5):	Rebecca Reilly (President), Justine Bourke (Treasurer), Felicity Matosevic (Public Officer), Georgina Thomsen (Secretary), Mellanie Hawke (Committee Member)
Members (3):	Kylie Charlesworth, Stacey Dunn, Joanne Hann
School (1):	Scott Fagan
Apologise (3):	Amelia Anthony (Vice President), Naznin Schwab (Committee Member), Elesa Kurtz

1&2. Welcome, Apologies and Confirmation of Minutes

The meeting opened at 7:02 pm. The minutes of the previous meeting were confirmed. All identified actions have been addressed.

3. Treasurer's Report

Treasurer tabled the latest financial report (appendix A). An error was noted in the report with the clothing pool account being 'up' from the previous meeting. An amended report is provided in appendix A.

4. Clothing Pool

The clothing pool coordinator tabled the latest clothing pool report (appendix B). Additionally:

- 1) Reversible house-coloured hats were presented as a new offering from the clothing pool. The intent being that they could be reversed when kids are split into groups for team activities. Additionally, kids would have the opportunity to show their house support at carnivals. The committee agreed to proceed with this new offering.
- 2) Still looking for some further support with the clothing pool with the intention of transitioning the role over the next year.

ACTION: Georgina to create some mini-posters for posting on the (1) junior school (2) preschool and (3) after school care notice boards looking for support in the clothing pool.

ACTION: Georgina to create some content about how running the clothing pool through the P&C helps keep costs down when compared to Lowes. Posting to newsletter and facebook page. If the P&C can't find a coordinator, then the community will be faced with the need to purchase uniforms through Lowes at a higher cost.

4. Community Activities and Engagement

- 1) Dial-in option was provided for the meeting, 2 community members indicated intent to dial in but there were no connections when the call was opened (also no follow-up emails indicating they experienced trouble connecting).
- 2) Posting to the school newsletter to collect ideas for what the P&C should focus on for 2023 received 0 responses.
- 3) In an attempt to generate further support for the P&C it was agreed that P&C representatives will be present 'have a table' at the (1) parent/teacher (2) preschool info night (3) book night.
- 4) Special lunch
 - Special lunch notes are ready for distribution
 - In the future there is the potential to supply bank account details so that families can pay via direct deposit (via clothing pool account).
 - Volunteers from Erindale College will be assisting on the day
 - Erindale Bakery supplying goods.
- 5) Mother's Day stall
 - PowerPoint has been provided to teachers to show kids the good available for purchase.
 - **ACTION:** Georgina to create some mini-posters for posting on the (1) junior school (2) preschool and (3) after school care notice boards looking for support for the Mother's/Fathers Day stalls.
- 6) School Disco
 - Nothing currently planned
- 7) Fete / Fair
 - Next P&C meeting to vote on if a fete / fair will be possible for term 4.
ACTION: Georgina to inform school community via newsletter and facebook page that the next meeting will require at least 6 volunteers, including a committee chair to plan for the event.
- 8) Trivia Night
 - Being organised by Alice, planning for the end of T2.
- 9) Christmas Concert
 - P&C has offered services for the Christmas concert, potentially organising the BBQ.

6. Principal and School Board Report

Principal provided an update regarding:

- Thanks to McCann properties for hosting the easter fair.
- School staffing and professional learning
- Vandalism during the school holidays
- Rostrum, reports/assessments
- P&C agreed to purchase interactive 3x interactive smartboards to be used across the school.
ACTION: Justine/Scott to liaise on transfer of funds.

7. Any Other Business and Open Mic

- Issue with SZine app.
- Request for consistent use of seesaw across the school.
- Registration for Southern Cross Club Community Awards.
ACTION: Justine to ensure WHSP P&C is registered

8. Close and Next Meeting

Next meeting: Monday 19th June (week 9) @7PM
Meeting close: 8:43PM

Attachment A - Treasurer's Report

WHPS P&C TREASURER'S REPORT

8 May 2023 Meeting

1. Financial Statements

The bank account reconciliation is below.

2. Comments

The balance of the P&C **General account** as at 8 May 2023 is **\$52,911.19**, down from **\$53,836.51** at the 27 March 2023 P&C meeting.

The balance of the P&C **Clothing Pool account** as at 8 May 2023 is **\$11,225.85**, up from **\$8,346.25** at the 27 March 2023 P&C meeting.

Summary of financial transactions in the **General account** since the 27 March 2023 meeting:

Income

Nil

Expenditure

Reimbursement Ride to School Day	\$176.14
Mother's Day Stall purchases - Crown Concepts	\$704.20
Reimbursement 2023 mixed Stall purchases	\$44.98

3. Outstanding Items

Yet to reimburse decoration costs for 2022 Graduation.

4. Commitments

Nil

5. Notes

Nil

6. Other Business

P&C Insurance survey due this month for 1 July 2023 - 30 June 2024 coverage

ACNC annual reporting due 30 June 2023

Attachment B – Clothing Pool Report

P&C UNIFORM POOL REPORT

March-April 2023

08/05/2023

Opening Bank Balance - 01/03/2023	Float	Total
\$9,264.70	\$95	\$9,359.70

Receipts

Cash sales banked				
Term 1, Week 10	\$300.00			
EFT Banked	\$1,083.00	Interest	Online Orders	Total Banked
Total	\$1,383.00	\$0.00	\$2,377.16	\$3,760.16

Expenditure

Suppliers		Bank fees	Misc	
LW Reid	\$ 2,258.60	\$ 99.67		\$2,358.27
Spartan				
				Total Spent
				\$ 2,358.27

Closing Bank balance 30/04/2023	Float	Total
\$10,666.59	\$95	\$10,761.59

Stock (sale value): approx \$25k

- Suggest reversible house hats added to range for school sports - cost is \$8.95ea (inc. GST)
- Outstanding balance @ LW Reid is \$5,604.69 - most due June/July
- Full range of Winter stock on shelves