DRAFT MINUTES

General Meeting - Monday, 22 June 2020

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| **Attendance and Apologies** |

Committee (4): Marc Dal Cortivo (President), Justine Bourke (Treasurer), Rebecca Reilly (Committee Member), Marko Matosevic (Public Officer)

Members (3): Joanne Hann, Kylie Charlesworth, Georgina Thomsen

School (1): John Manders

Apologies (1): Chris Anthony (Secretary)

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| **1. 2. 3. Welcome, Apologies and Confirmation of Minutes** |

* Marc opened the meeting at 7pm and welcomed everyone.
* The meeting minutes were reviewed and confirmed.
* An update was provided on the prior action items, all items have been closed:
  + **Action: John** confirmed rides had been booked for the school fete.
  + **Action:** Trivia Night to be cancelled for 2020 due to COVID.
  + **Action:** School Lunchcancelled for term 2 due to COVID.
  + **Action:** School Discocancelled for term 2 due to COVID.

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| **4. Treasurer’s Report** |

* Justine tabled a report (Attachment A), noting money for 2021 Mother’s Day stall has already been provided.
* Entertainment book content has been provided for the online only version in for 2020/21.
  + **Action: Marc** to review recent Entertainment book correspondence and send out to the committee to find a coordinator.
* Justine indicate that she was making some progress on the ACNC application.
* Bank account information is valid for 2020, no updates needed
* Money has been paid out for the cancelled Easter Fair.
  + **Action: Marc** to reach out to McCann properties for return of any unspent funds.
* Joanne provided the clothing pool report and indicated that things were running well and there was no need for additional support at this time.

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| **4. Community Activities and Engagement** |

* While many school events were cancelled due to COVID, there was still the Ride to school day and modified Mother’s Day Stall.
* The Mother’s Day stall ran well in the revised format with all participants respecting the revised guidelines.
* The committee will hold off on any decisions regarding a school disco and school fete until the next meeting.
* If there is no school fete in 2020, the P&C would like to explore options for an alternative school celebration.

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| **5. Services to the School** |

* Jo tabled a Clothing pool report (Attachment B) and indicated that things were running well and there was no need for additional support at this time.
* The committee approved the expenditure of $3,000 (100 shirts @ $30 each) for school representative shirts as requested by the PE teachers.

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| **6. Principal’s Report** |

* John reported that the school performed well in response to remote learning during the COVID shutdown. There will be several changes introduced into the school on an ongoing basis as the result of the lessons learnt during COVID.
  + Class websites/hubs will be used on an ongoing basis to give a view into classroom activity
  + Class hubs will replace the term outlines
* The school also has purchased several new chrome books and iPads. In addition, during COVID there was construction on a new small group space near year for to provide learning support for up to 8 students. Construction is due for completion in the next few days. School flags poles have been installed.
* Since the return to face-to-face learning John indicated that the school community was doing well in respecting the new guidelines by ensure adults maintain social distancing and sick children were being kept home.
* The school’s education programs were back on track; however, it will not be possible to reschedule some of the school excursions (including camps). However, arrangements have been made for an athletics carnival and a combined colour-run/cross-country, along with school photos.

The directorate had now closed the COVID response team and schools were returning to business as usual. Further guidance is pending on parents attending assembly’s and parent-teacher interviews. Volunteers have already returned to the school as was communicated in the newsletter. Piano lessons have returned.

* Assessments have changed due to COVID and A-E grades will not be published for Term 2. The report will also be in a shorter format. Electronic versions of the report will be distributed for Term 2 and beyond.
* Reporting for Term 4 will adopt the SAS model and be presented in a similar format to term 2 reporting, however, will be more comprehensive (beyond the English and Maths to be reported for Term 2).
* Staffing: interviews are being conducted for a new Deputy Principal; Kerry Millington is currently acting in the role. Mr Chapman has been replaced by Roberto for janitorial services, he has been working on the sandpit and chip bark refurbishments. There are several other staffing changes including Scott McCleod taking over in year 5 and some further changes for term 3. With the COVID guidelines requesting teachers stay home if sick there is the potential for increased split classes.
* New school board has been appointed (Mac McMann, Justene Taylor-Cannon, Georgina Thomsen, Vicki Gwilliam and Emily Neeson),
* The topic of running a season for growth ‘drum beat’ session for students experiencing family separation was raised. John indicated that the school has run these sessions in the past but prefer to work on a case-by-case basis through the school counsellor or well-being officer (Katie Pratt).

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| **7. Any Other Business and Open Mic** |

* The P&C is still without a Vice-President.
  + **Action: Marc** to advertise in the newsletter.
* The audit of the P&C statements in nearing completion and will need to be lodged by the public officer (Marko)

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| **6. Close and Next Meeting** |

* The group agreed to the following dates for next meetings:
  + Monday 27th July (T3 W2)
* Marc closed the meeting at 7:58pm

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| **Attachment A – Treasurer’s Report** |

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| **Attachment B – P&C Uniform Pool Monthly Report** |

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