



WANNIASSA HILLS PRIMARY SCHOOL P&C ASSOCIATION INC.



MINUTES

General Meeting - Monday, 18 June 2018

Attendance and Apologies

Committee (4):	Marc Dal Cortivo (President) Mac McCann (Vice President), Jason de Rooy (Secretary), Justine Bourke (Treasurer).
Members (6):	Stephanie McAlister, Emma Kate McGuirk, Kylie Charlesworth, Meg Ferguson, Vicki Gwilliam, Felicity Matosevic.
School (1):	John Manders.
Apologies (3):	Rebecca Reilly, Karen Carmody, Ellen Laenen.

1. 2. 3. Welcome, Apologies and Confirmation of Minutes

- Marc opened the meeting at 7.07pm and thanked everyone for coming out on a cold evening. Apologies were noted as above.
- Jason provided an overview of the Minutes of the previous meeting, noting actions either completed or for discussion at this meeting. The minutes were then confirmed.
Action: Jason to update posting of Minutes to the P&C website.

4. Treasurer's Report

- Justine tabled a report (Attachment A), and noted that it showed an increasing turnover as typical at this time of the year.
- The annual insurance survey was completed on time. Our insurance cost has increased, largely reflecting the rising student numbers at the school.
- The group agreed to seek reimbursement in place of ongoing credit with Alpha Fresh.

4. Community Activities and Engagement

- The group noted that the School Disco held on Friday 1 June was a substantial success. Many hands made light work as many people volunteered to assist, and a substantial surplus of \$1,563 was noted in the Treasurer's report. DJ Cliff remarked that he found WHPS students very well behaved. Future improvements could involve relocating the canteen to ease a bottleneck, and getting some better quality glowsticks.
- Preparations for the Father's Day Stall on Wednesday 29 August and the Ride2School Day Breakfast on Wednesday 24 October are on track.
- Casting has nearly been completed for the Murder Mystery Night set for Friday 7 September.
- The group agreed to the formation of a School Fete subcommittee for the 18 November event. Recruitment of volunteers would soon commence via the school newsletter and P&C Facebook group.

5. Services to the School

- The group noted that all was well with the Clothing Pool.
- Most of the Entertainment Books have been purchased or returned to the school – the majority of outstanding books are the result of a snafu with one grade. The P&C is likely to raise around \$650 from the activity.
- Following consideration of quotes by the School and Committee out of session, the group agreed to donate \$2,200 to the school to offset the purchase of a new greenhouse.
- Scoping of the proposed School Musical, involving students from K-4, is nearly complete. The P&C is likely to be approached before the next meeting for a financial contribution.

6. Principal's Report

- Semester 1 Report Cards are scheduled to go out this Friday 22 July, with Parent-Teacher meetings the following week. John gave an overview of the nature and challenges of grading students, reflecting his comments in the recent school newsletter.
- John noted that the ongoing adoption of Positive Behaviour for Learning (PBL) approach would continue with an official Launch and general day of fun and recognition on the last day of Term 2. John shared a brochure summarising PBL and WHPS, provided at Attachment B, and showed off some of the fancy 'swag' soon to be available to students through the e-Praise system.
- John noted that the surveyor had completed their survey of the school's land as part of the hunt for additional parking space. Because of the siting of the school and the priority to improve access to the junior side, the school may have to consider some short-term tradeoffs while the wider landscaping development continues. The P&C was supportive of this approach.

7. Any Other Business and Open Mic

- The group discussed the different communication channels the school used as different parents had different preferences. For example, the schoolzine based newsletter is distributed fortnightly but supplemented in the off-weeks by a shorter news link circulated via email. Some parents rely primarily on the school's website, others respond primarily to paper notes.

6. Close and Next Meeting

- The group agreed to the following dates for next meetings:
 - Monday 6 August (Term 3, Week 3)
 - Monday 10 September (Term 3, Week 8)
- The School Fete Subcommittee would likely meet before 6 August.
- Marc closed the meeting at 8.03pm.

Attachment A: Treasurer's Report 18 June 2018

WHPS P&C TREASURER'S REPORT

18 June 2018 Meeting

1. Financial Statements

The bank account reconciliation is below.

2. Comments

The balance of the P&C **Main account** as at 18 June 2018 is **\$58,000.81**, down from \$74,915.60 as at 14 May 2018 P&C Meeting.

The balance of the P&C **Clothing Pool account** as at 18 June 2018 is **\$3,414.20**, down from \$4,326.26 as at 14 May 2018 P&C Meeting.

Summary of financial transactions in the **main account** since the 14 May 2018 meeting:

Income

Preschool Plates cash deposit	\$995.00
Disco cash deposit	\$2,569.65
Unspent disco advance	\$42.81

Note: interest is approx. \$17.50/month

Expenditure

WHPS - gift for STEM	\$10,000.00
Mother's Day Stall - reimbursements	\$116.31
Father's Day Stall - advance and goods purchased	\$727.48
2017 event reimbursements - fete, trivia, Murder Mystery, staff breakfast, BBQs	\$6,243.07
Disco - advance, float and goods purchased	\$700.00
Preschool Picture Plates	\$798.00
Disco - DJ Cliff	\$350.00
2017 Year 6 Graduation - music and lighting supplier	\$200.00
ACT Council of P&C annual affiliation fees	\$452.68
2019 Mother's Day Stall - goods purchased in advance	\$352.35

3. Outstanding Items

Credit of \$1,290 to be reimbursed to P&C from National Equestrian Centre in June 2018

Credit of \$756.55 with Alpha Fresh Foods - seek refund or leave in credit for future events?

4. Commitments

Nil

5. Notes

Disco: **profit = \$1,563.46** [Expenses = \$1,006.19; Income = Prepaid tix \$622.00 & Tix @ door and canteen sales \$1,947.65]

Preschool Picture Plates: **profit = \$197.00**

6. Other Business

Nil



Our school-wide reward system is aimed at acknowledging individual students who have made positive progress towards displaying our school-wide behaviour expectations. Points are awarded to individual students for demonstrating specific expectations moving students towards specific milestones. At each of these milestones students are recognised by the community at assemblies and awarded with special pendants and medallions.

These milestones are tiered and become more challenging as the student's progress through bronze, silver and gold. Every two weeks students demonstrating positive behaviour and values will be recognised during assembly through a wide variety of rewards such as spot prizes, raffles, coffee draws, value awards or bonus prizes to name a few.

PBL BELIEFS



Our belief is that if we model, explicitly teach and reward positive behaviour:

- ★ Students will respond positively as they have been taught what is expected of them
- ★ Staff will deliver consistent responses to student learning and behaviour
- ★ Students feel safe and cared for at school
- ★ Parents, family and community are more involved in our school



POSITIVE BEHAVIOUR FOR LEARNING





Wally & Wanda the Wannaiassa Hills Wallabies

Our three general expectations are:

- Be Safe, Be Nice &**
- Be a Learner**

These expectations have been established through data collected from students, teachers and the community over the last two years. These expectations work alongside our school values of courage, commitment and collaboration they work in tandem to provide a common language and action statements for the foundation of a consistent, robust framework.

POSITIVE BEHAVIOUR FOR LEARNING

PBL is a whole school framework to positively reinforce appropriate student behaviour and expectations. The essence of PBL lives in a consistent, evidence based approach, where students, staff and the community work on making clear expectations known to everyone so that we as a community can work together to give students the skills they need to succeed.

BE NICE: SOME EXAMPLES OF OUR ACTION STATEMENTS:

- ☆ WE KEEP OUR HANDS AND FEET TO OURSELVES
- ☆ WE USE FRIENDLY LANGUAGE
- ☆ WE FOLLOW THE GAME RULES
- ☆ WE TAKE TURNS USING EQUIPMENT
- ☆ WE ARE POLITE



"Wally is so cool, and I love my patrol!"



New sporting pendigits for special awards

BE SAFE:

- ☆ WE TAKE RESPONSIBILITY FOR OUR ACTIONS
- ☆ WE WALK
- ☆ WE PACK UP AFTER OURSELVES
- ☆ WE ARE HYGIENIC
- ☆ WE STAY SAFE ONLINE



"I am really proud of getting my award"



Wally regularly visits our classrooms to say hello

BE A LEARNER:

- ☆ WE ARE IN THE RIGHT PLACE AT THE RIGHT TIME
- ☆ WE LINE UP WHEN THE BELL GOES
- ☆ WE USE AN APPROPRIATE NOISE LEVEL FOR THE ACTIVITY
- ☆ WE ARE QUIET UNTIL GIVEN INSTRUCTIONS



Wally on his way to assembly



Wally works with the teachers